

## **South West Competitive Obedience Group**

### **Whose data do we collect?**

Members, judges, exhibitors, competitors, ring stewards).

### **What data do we collect?**

Name, address, email address, telephone number(s), financial details (where appropriate), competitor's and member's dog's details, relevant health information (for example, special dietary requirements). These details will be supplied to us by the individual.

### **Why do we collect that data? Do we have a function/reason for every piece of data we collect?**

We collect and use this necessary data to facilitate the activities and events provided by SWCOG.

E.g.

To provide membership services – contractual necessity

To comply with Club/Society Constitution – contractual necessity

To comply with KC Rules and Regulations – contractual necessity

Publication of Newsletters and matters of interest – legitimate interests

### **Where do we store the data?**

Data will be stored primarily on the SWCOG google drive account (cloud service). Spreadsheets and other documents pertaining to SWCOG's activities may be held securely by specific members of the committee, and access to electronically held data will be password protected.

### **When do you retain the data until?**

Data will be kept in line with statutory requirements, such as financial and KC regulations.

Membership records will be reviewed and updated annually and any archived members' details may be kept securely for three years.

Data will not be disclosed to third parties, with the exception of the Kennel Club (and possibly data relating to printed material such as show catalogues etc).